



CUMBERLAND CITY COUNCIL



2024 CLUBS FOR CUMBERLAND CLUBGRANTS SCHEME

Applications close: 31 May 2024, 4pm



ClubGRANTS

Administered by

Funded by



CUMBERLAND CITY COUNCIL



For multi-lingual support, please contact the Translating and Interpreting Service (TIS) on 131 450 and ask to be connected to Cumberland City Council on 8757 9000.

للحصول على المساعدة اللغوية، اتصل بخدمة الترجمة التحريرية والشفهية (TIS) على الرقم 131 450. واطلب الاتصال بمجلس كمبرلاند على الرقم 8757 9000.

如需多语种服务, 请致电131 450 (翻译与传译服务, TIS), 要求接通Cumberland市议会电话 8757 9000。

برای پشتیبانی چند زبانه، لطفاً با خدمات ترجمان کتبی و شفاهی (TIS) با نمبر 131 450 تماس بگیرید و بخواهید که به شورای کومبرلاند به نمبر 8757 9000 وصل کنند.

다국어 지원을 받으려면 통번역 서비스(TIS)에 131 450으로 연락하여 컴벌랜드 카운슬에 8757 9000으로 연결하도록 요청하십시오.

बहुभाषी सहायता के लिए, कृपया 131 450 पर अनुवाद और दुभाषिया सेवा (TIS) से संपर्क करें और उनसे 8757 9000 पर कंबरलैंड काउंसिल से कनेक्ट करने के लिए कहें.

பல மொழி ஆதரவுக்காக, மொழிபெயர்ப்பு மற்றும் உரைபெயர்ப்புச் சேவையைத் (TIS) தொடர்பு கொள்ளவும். TIS ஐ 131 450 எனும் தொலைபேசி எண்ணில் அழைத்து 8757 9000 இல் கம்பலாந்து மன்றத்துடன் இணைக்கும் படி கேளுங்கள்.

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What is the ClubGRANTS Scheme?

ClubGRANTS is a community development grants program funded by local clubs and administered by Cumberland City Council.

The scheme enables registered clubs with gaming machine profits over \$1 million to apply for a tax rebate (of 1.85%). The tax rebate is used to provide grants to not-for-profit community organisations for community projects.

ClubGRANTS is designed to ensure that larger registered clubs in NSW contribute to the provision of front-line services to local communities; and to ensure that disadvantaged community members are better positioned to benefit from the grants. ClubGRANTS also facilitates contributions by larger clubs towards infrastructure to support sporting, health and community activities.

The Scheme is guided by the Gaming Machine Tax Act 2001 which identifies three classes of expenditure (Category 1, Category 2 and Category 3). These guidelines apply to only Category 1. More information about the other categories can be found on the Liquor and Gaming NSW (L&GNSW) website liquorandgaming.nsw.gov.au.

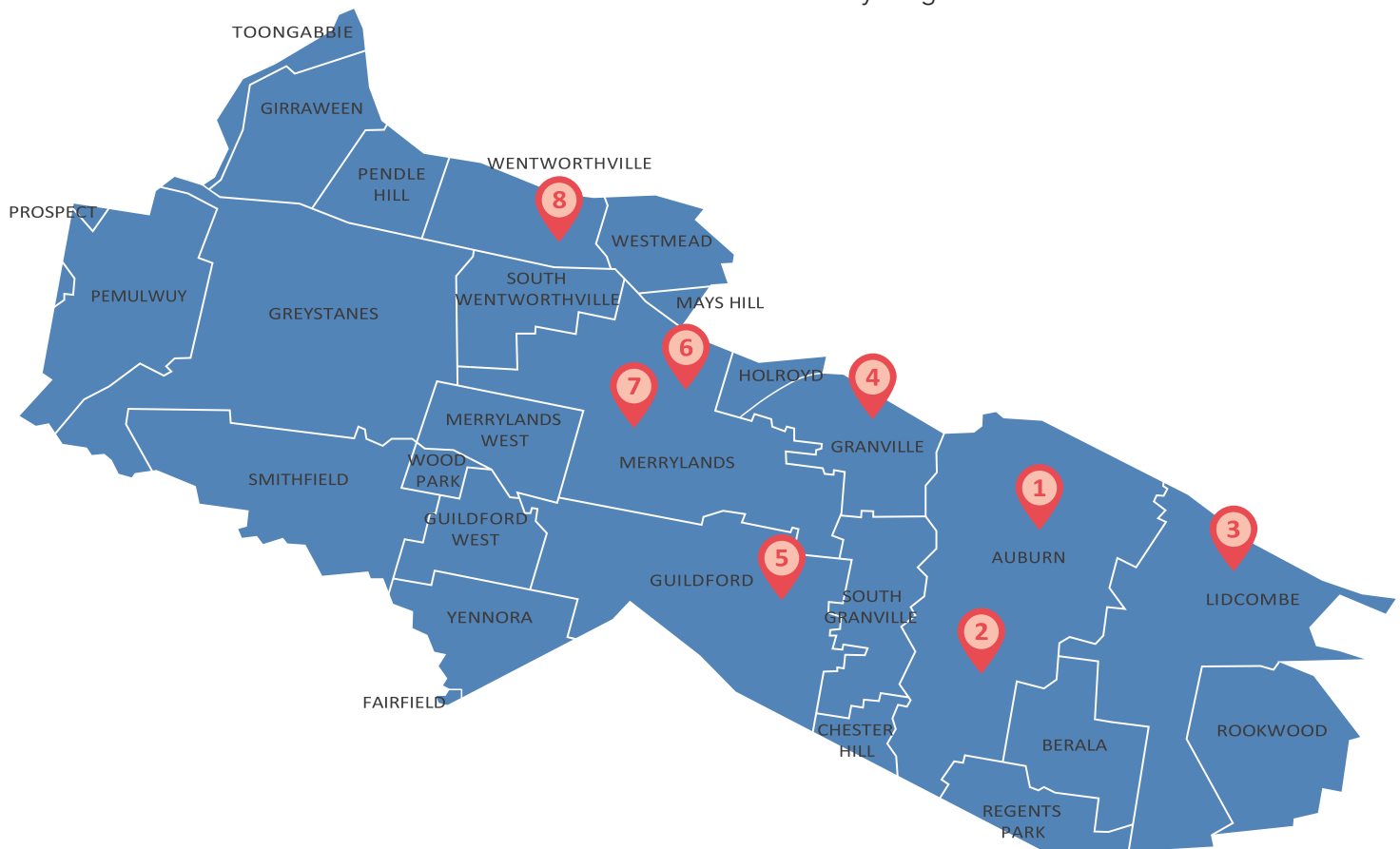
The Clubs for Cumberland ClubGRANTS Scheme is managed by a Local Committee which has representatives from:

- Participating clubs
- Department of Communities and Justice
- Local community organisations (up to five representatives)

Cumberland City Council serves as the convener of the Local Committee and extends administrative support. It is imperative to clarify that the Council does not engage in the evaluation of grant applications. The Local Committee, with its diverse representation, is tasked to identify funding priorities, meticulously assess grant applications, and provide well-informed recommendations for funding allocations.

Participating clubs in the Cumberland Local Government Area (LGA) include:

1. Auburn Soccer Sports Club
2. Auburn Tennis Club
3. DOOLEYS Lidcombe Catholic Club
4. Granville Diggers
5. Guildford Leagues
6. Club Merrylands Bowling
7. Merrylands RSL
8. Wenty Leagues



Key Dates

ACTIVITY	DATE AND LOCATION
Local advertising and promotion	February 2024 – May 2024
Opening of funding round	9am, 1 February 2024
<p>ClubGRANTS Information Sessions</p> <p>These sessions will explain the funding priorities, how application will be assessed and condition for successful applicants. It will also be an opportunity to meet potential project partners.</p> <p>Limited spaces – Booking is essential.</p>	<p>These sessions will explain the funding priorities, how application will be assessed and condition for successful applicants. It will also be an opportunity to meet potential project partners.</p> <p>Limited spaces – Booking is essential.</p> <p>Online Information Session</p> <p>Date: Monday, 25 March 2024 Time: 9:30am-10:30am</p> <p>Book your spot online at: https://www.eventbrite.com.au/e/838370678267?aff=oddtcreator</p>
<p>Advisory Desks</p> <p>Book a session for tailored advice on your project and grant application. Get ready your draft application and project ideas and receive feedback and tips on how to write your grant proposal.</p> <p>Limited spaces – Booking is essential.</p>	<p>Book a session for tailored advice on your project and grant application. Get ready your draft application and project ideas and receive feedback and tips on how to write your grant proposal.</p> <p>Limited spaces – Booking is essential.</p> <p>Online 1-1 Advisory Desk</p> <p>Date: 1 April 2024 – 8 May 2024</p> <p>Book your spot online at: https://www.eventbrite.com.au/e/816124840367?aff=oddtcreator</p>
Closing date	4pm, 31 May 2024
Applications assessed	July 2024
Recommendations made to Club Boards for approval	July 2024
Applicants notified of outcome	August 2024
Funding received by successful applicants	August 2024
Progress report due	31 March 2025
Final acquittal reports due	28 November 2025



Who Can Apply For Grants?

The Clubs for Cumberland ClubGRANTS Scheme provides funding to organisations that:

- Are legally incorporated or are an auspice (sponsor) for an unincorporated organisation;
- Have an Australian Business Number (ABN);
- Are not-for-profit organisations, schools, local government;
- Have proof of appropriate insurance policies, including public liability insurance;
- Have submitted a final 'Funding Recipient Report' or a 'Progress Report' for any previous projects funded by the Cumberland, former Auburn or Holroyd ClubGRANTS Schemes;
- Have submitted annual report, constitution, financial statement;
- Residents of the Cumberland LGA must be the primary beneficiaries of the project;
- Projects must address an identified funding priority.

Funding Categories

Eligible Category 1 Expenditure is for projects and/or services that contribute to the welfare and broader social fabric of the local community, and are aimed at improving the living standards of low income and disadvantaged people. The types of eligible projects and services include:

COMMUNITY WELFARE AND SOCIAL SERVICES

- family support
- supported emergency or low-cost accommodation
- counselling services
- childcare and child protection
- aged, disability or youth services
- veteran welfare services
- service to victim of natural
- volunteer emergency services, such as surf life-saving and rural fire services

Note: Expenditure on community development and support outside NSW is only recognised if it is made to locally based activities that are of a genuine cross-border nature or to nationally operating organisations with a presence in NSW.

COMMUNITY DEVELOPMENT

- neighbourhood centre activities
- community education programs
- youth drop-in facilities
- community transport services
- tenants' services
- state-wide or regional services developing social policies and providing advocacy for local community services.

COMMUNITY HEALTH SERVICES

- early childhood health
- child and family services
- community nursing
- therapy, including art therapy
- community mental health services
- health promotion initiatives
- drug and alcohol services
- palliative care/women's health / dental / disability services
- Aboriginal and Torres Strait Islander health services
- home and community care services

Note: Funding for buildings and equipment for inpatient care may be recognised as Category 1 expenditure in certain limited circumstances.

EMPLOYMENT ASSISTANCE ACTIVITIES

- employment placement services
- group training
- employment advocacy
- community enterprises
- local job creation schemes



What are the Funding Priorities for 2024

The Clubs for Cumberland ClubGRANTS Scheme is aimed at promoting community support at a local level. As a result, Category 1 preference is given to projects and services assisting people within the Cumberland Local Government Area (LGA).

The 2023 funding priorities are based on identified local community needs including service gaps and actions prioritised through recent community engagement programs and studies prepared for the Cumberland LGA including the:

- Cumberland Community Strategic Plan 2017-2027
- Cumberland Youth Strategy 2016-2020
- The State of Homelessness in Cumberland Research Report October 2018
- Cumberland Reconciliation Action Plan 2019-2021
- Cumberland Community Safety and Crime Prevention Plan 2018-2022
- Cumberland Cultural Plan 2020-2029
- Cumberland City Council School

Engagement and Consultation Findings 2021 Duplication of projects and services should be avoided. Collaborative initiatives and partnerships will be viewed positively.

1. FINANCIAL LITERACY/RELIEF

Projects addressing this priority aim to do the following:

- Support financial wellbeing of residents of the Cumberland community.
- Improve access to financial assistance and advocacy services.
- Encourage development of service providers in building their capability to support residents with financial hardship.
- Deliver community education to increase skills and knowledge of financial literacy.

2. EDUCATION AND EMPLOYMENT

Projects addressing this priority aim to do the following:

- Address barriers to education, training, employment, and technical learning opportunities to attain strong employment outcomes for newly arrived migrants and refugees, people with disability, young people disengaged from education and the long term unemployed.
- Encourage the participation and involvement of parents in the education of their children and to improve their capacity to support learning at school.
- Improve employment and education/training outcomes for young people.

3. COMMUNITY WELFARE AND SOCIAL SERVICES (COVERS CHILD PROTECTION, MENTAL HEALTH, AND DFV)

Projects addressing this priority aim to do the following:

- Increase the provision of domestic violence, mental health and child protection services and support, particularly those with an outreach component.
- Address the underlying drivers of violence against women (primary prevent programs).
- Encourage collaboration with the police, community groups and service

What Projects Will not be Funded?

The following items have been listed in NSW Office of Liquor and Gaming ClubGRANTS Guidelines.

- Projects not listed under Category 1.
- Applications from organisations/groups that have not submitted a Funding
- Recipient Report or a Progress Report for previously funded projects under the Clubs for Cumberland ClubGRANTS Scheme.
- Projects related to a Club's core activities (such as sport, returned servicemen's league, golf course and bowling green maintenance including for wages paid to staff to carry out the maintenance).
- Semi-professional sports.
- Projects or services that can be readily assisted by any existing Government funding program.
- Medical research.
- Cultural festivals, celebrations or events that focus on visual/performing arts.
- Registered political parties, any political candidates, any political campaigns or to any industry organisations.
- Applications for funding to cover a short fall in the Applicant's operational budget.
- An organisation with substantial unallocated resources.
- Individuals.
- Duplication of existing services or programs within the Cumberland LGA unless evidence of demand is provided.

How Much Can I Apply for?

There isn't a limit to the amount that can be applied for in Clubs for Cumberland ClubGRANTS ClubGRANTS Scheme. As a guide, most projects fall between the \$5,000 - \$30,000 funding bracket.

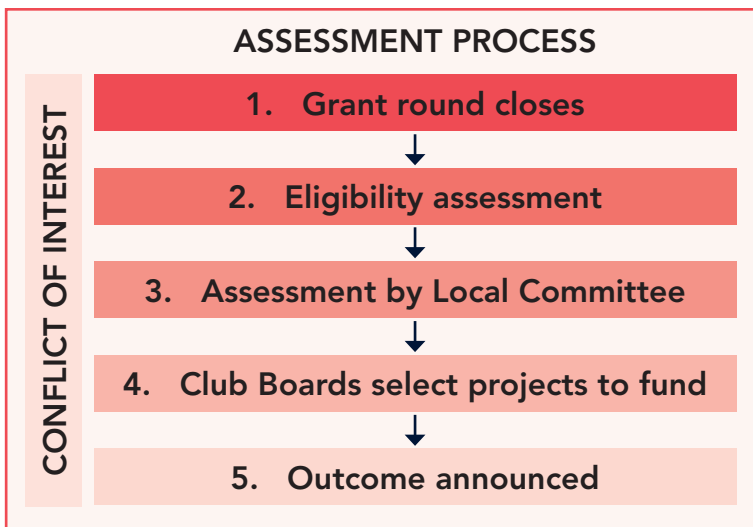
Important information regarding GST.

The Australian Taxation Office [ATO] has provided the following advice on whether a payment made by a Club to a recipient organisation as part of the ClubGRANTS Scheme would attract GST.

A non-profit organisation or donating Club does not have a GST liability provided the non-profit organisation is not making a supply to the donor club in relation to the receipt of the payment. The acknowledgement of the funds provided in the recipient's newsletter or annual report, or in a local state or national newspaper, or a certificate, plaque or equivalent of appreciation is not considered to be a supply from a recipient to a donor club.

How Will Applications be Assessed?

This diagram outlines the steps in assessment of application submitted to the Clubs for Cumberland ClubGRANTS Scheme.



a.) The Clubs for Cumberland ClubGRANTS Scheme will be advertised annually, on the Cumberland City Council website, local newspapers and other community information outlets.

b.) Applications will be assessed in accordance with the Scheme's Guidelines including organisational eligibility and funding priorities outlined in these Guidelines. Following the closing date, applications will be assessed and ranked by the Local Committee. A report will be prepared and forwarded to the Boards of participating Clubs for review and determination.

c.) All applicants will be advised as to whether they have or have not been successful. Applicants will also be provided with an opportunity to gain feedback on unsuccessful applications.

A copy of the assessment tool used by the Local Committee is available on the next page.



2024 Ranking Recommendation Checklist

This checklist is used as a tool by the Local Committee in assessing each application to:

1. Ensure the eligibility of projects for funding; and
2. Develop a priority ranking of project applications.

NAME OF ASSESSOR				
Does this application present you with a conflict of interest or a perceived conflict of interest? (please tick one)	<input type="checkbox"/>	Yes – do not assess if you have a conflict of interest.	<input type="checkbox"/>	No – continue assessing the application.
	If yes, please provide further information			
THE PROJECT				
The project will be ranked High, Medium or Low (1-3) priority for funding with consideration to the following criteria.				
Location	What locality does the project relate to?	<input type="checkbox"/> Local <input type="checkbox"/> Sub-Regional	<input type="checkbox"/> Regional <input type="checkbox"/> State Wide	
Guidelines	Does the proposal meet the ClubGRANTS Guidelines?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Funding category	<input type="checkbox"/> Community Welfare & Social Services <input type="checkbox"/> Community Development <input type="checkbox"/> Community Health Services <input type="checkbox"/> Employment Assistance Activities			
Does the project meet local funding priorities for 2023? (choose 1 only)	<input type="checkbox"/> Domestic and Family Violence <input type="checkbox"/> Financial Literacy/Relief <input type="checkbox"/> Education and Employment			
Reporting	Has the organisation submitted reports for previous ClubGRANTS Scheme funding?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Not eligible)	<input type="checkbox"/> Not Applicable
Objectives	Are the project objectives achievable?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown

Funding	Does the project duplicate an existing service/project in the same area?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
	Is the proposal a contribution to an existing service or project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
	Is this a new project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
	Is the project supported by a community partnership?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	Does the project include measures of monitoring and evaluation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Budget	Is the budget realistic to achieve desired outcomes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Access and Equity	Is the proposal accessible to diverse groups in the community?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Connection to Cumberland	Does the project provide a direct benefit to the Cumberland community?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
Project Ranking (tick one only). Please make note of why the ranking was made and provide comments to further substantiate the ranking.		<input type="checkbox"/> High	<input type="checkbox"/> Medium	<input type="checkbox"/> Low
Comments:				
Feedback for applicant:				

What are the Conditions for Successful Applicants?

- a) The funded organisations must not accept funding for the same project from any other source unless joint funding is required for the implementation of the project AND you have informed all funders of all sources of funding for this project.
- b) The grants provided by the Clubs for Cumberland ClubGRANTS Scheme are to be expended only as outlined in the funding application.
- c) Any variation to the funded project must be submitted in writing to the funding club for prior approval.
- d) Successful applicants with projects funded over \$10,000 will be required to sign a contract which may contain additional specific conditions. e) Submit proof of public liability insurance.
- f) A final Standard Funding Recipient Report must be submitted upon completion of the project. Failure to do so will mean the organisation is ineligible for future rounds until a report is submitted. Final report is due 29 November 2024.
- g) If the project is not complete by the next funding round, a Progress Report must be submitted to ensure the applicant is eligible in that round. The progress report is due on 29 March 2024.

The following reports are required:

AMOUNT FUNDED	REPORTING REQUIREMENT
Projects less than \$500	Receipts and a letter of acknowledgement
\$500 - \$7,499	Funding Recipient Report
\$7,500 - \$10,000	A statutory declaration detailing the application of the funds at the end of the project
Over \$10, 000	Reporting requirements will be detailed in the contract.

If a report (or progress report) is not received from a benefiting organisation, no additional Category 1 funding will be considered.

- h) Successful applicants must give appropriate acknowledgment of the funding Club's support for the project. This could be through promotional material, flyers, newsletters and Annual Reports. A copy of the promotional material or annual report must be sent with the Funding Recipient Report.
- i) Applicants cannot be guaranteed funding, nor can any applicant be guaranteed funding for the full amount requested.

What are the Conditions for Successful Applicants?

- a) Organisation's Constitution or Statement of Aims and Objectives.
- b) Annual Report.
- c) Statement of Income and Expenditure.
- d) Public Liability Insurance
- e) If applying to purchase equipment, two quotes for the cost of each piece of equipment must be included with the application.
- f) If the applicant will be delivering the project in partnership with other organisations, complete a Project Partners Acknowledgement Form(s).

How do I Apply for the Clubs for Cumberland ClubGRANTS Scheme?

- a) Applications close 4pm on 31 May 2024.
- b) Online applications are accepted and can be submitted at:
<https://www.clubgrants.com.au/find-your-local-grant-round?round=246468>
- c) Applications received after the closing date and time will not be considered.



ADMINISTERED BY



CUMBERLAND
CITY COUNCIL

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