



APPLICATION FOR CHANGE IN CATEGORY OF LAND CATEGORISATION FOR RATING PURPOSES

Reference No: - _____

Schedule 1 Form
(Clause 9) Local Government (Rates and Charges) Regulation 1999

Date :- ____/____/____

Ratepayer or agent	
Property Address	
Legal Description of Property	
Current rating category or sub-category of the land	
Requested rating category or sub-category of the land	
Details of present use of the land	Present Use _____ Prior use(s) (if known) _____
Is the land vacant or, what structures exist on the land, describe these	
Reasons why the proposed category or sub-category is more appropriate	
Signature of applicant(s)	
Telephone number for contact purposes	Phone (Day) _____ Mobile _____
Email Address	
Additional information is required for Mixed Development applications to assist Council with making the determination 1. Area (m ²) for Residential Use * 2. Area (m ²) for Business Use * 3. Hours of Use 4. Zoning 5. Rental returns (if vacant - please state current expected "market" return)	1. Residential _____ 2. Business _____ 3. Residential _____ Business _____ 4. _____ 5. _____ _____
* Please attach a plan of the site & the building uses (A rough sketch is acceptable, showing the Residential & Business areas)	

PLEASE NOTE THAT AN INSPECTION OF THE PROPERTY MAY BE NECESSARY IN ASSISTING COUNCIL TO MAKE A DETERMINATION.

INFORMATION TO RATEPAYERS – CHANGE IN CATEGORISATION FOR RATING PURPOSES

Local Government Act 1993 No 30

525 Application for change of category

- (1) A rateable person (or the person's agent) may apply to the council at any time:
 - (a) for a review of a declaration that the person's rateable land is within a particular category for the purposes of section 514, or
 - (b) to have the person's rateable land declared to be within a particular category for the purposes of that section.
- (2) An application must be in the approved form, must include a description of the land concerned and must nominate the category the applicant considers the land should be within.
- (3) The council must declare the land to be within the category nominated in the application unless it has reasonable grounds for believing that the land is not within that category.
- (4) If the council has reasonable grounds for believing that the land is not within the nominated category, it may notify the applicant of any further information it requires in order to be satisfied that the land is within that category. After considering any such information, the council must declare the category for the land.
- (5) The council must notify the applicant of its decision. The council must include the reasons for its decision if it declares that the land is not within the category nominated in the application.
- (6) If the council has not notified the applicant of its decision within 40 days after the application is made to it, the council is taken, at the end of the 40-day period, to have declared the land to be within its existing category.

526 Appeal against declaration of category

- (1) A rateable person who is dissatisfied with:
 - (a) the date on which a declaration is specified, under section 521, to take effect, or
 - (b) a declaration of a council under section 525,may appeal to the Land and Environment Court.
- (2) An appeal must be made within 30 days after the declaration is made.
- (3) The Court, on an appeal, may declare the date on which a declaration is to take effect or the category for the land, or both, as the case requires.

If you have any questions, please call Council's Revenue Section on 8757 9099.