



CUMBERLAND
CITY COUNCIL



Cumberland City Council Volunteer Program

Volunteer Application Form




| AVAILABILITY | | | |
|---|--|-----------------------------|--------------------------------------|
| Please outline your availability, including days and times. (Tick all relevant boxes) | | | |
| <input type="checkbox"/> Mondays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Tuesdays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Wednesdays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Thursdays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Fridays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Saturdays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Sundays | <input type="checkbox"/> AM | <input type="checkbox"/> PM | <input type="checkbox"/> After Hours |
| How often would you like to volunteer? | | | |
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Other (please specify): | | |
| <input type="checkbox"/> Every two weeks | | | |
| <input type="checkbox"/> Every month | | | |
| <input type="checkbox"/> School holidays only | | | |
| <input type="checkbox"/> Not during school holidays | | | |
| EMPLOYMENT STATUS | | | |
| Please indicate your employment status. | | | |
| <input type="checkbox"/> Currently Unemployed | <input type="checkbox"/> Retired | | |
| Student | | | |
| <input type="checkbox"/> Full Time | <input type="checkbox"/> Part Time | | |
| Employed | | | |
| <input type="checkbox"/> Full Time | <input type="checkbox"/> Part Time | | |
| Employment Details | | | |
| Employer | | | |
| Position | | | |

| REFERENCE | |
|----------------|--|
| Full Name | |
| Contact Number | |
| Email | |
| Relations | |

| PRIVACY POLICY | |
|--|--|
| <p>Some of the information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("PPIP Act"). The supply of the information by you is voluntary. If you do not provide the information Council may not be able to accept your application. Council has collected this personal information from you in order to consider your application for a volunteer position within Council. The information will be retained by Council and stored in Council's Central Records System and will not be made publicly available. You may make an application for access or amendment to your personal information. You may make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIP Act. Cumberland City Council is to be regarded as the agency that holds the information. For more information about your privacy please contact Cumberland City Council. Complaints or concerns regarding the use of your personal information can be made to Council's Privacy Contact Officers.</p> | |
| Signature | |
| Date | |

| HOW TO SUBMIT YOUR APPLICATION |
|---|
| <p>Please return completed form by:</p> <ol style="list-style-type: none"> 1. Email: council@cumberland.nsw.gov.au 2. Post: PO Box 42, Merrylands NSW 2160 3. In person: <ul style="list-style-type: none"> • Auburn Service Centre, 1 Susan Street, Auburn • Merrylands Service Centre, 16 Memorial Avenue, Merrylands |
| <p>For more information please contact Cumberland City Council's Volunteer Program Coordinators on (02) 8757 9000 or visit www.cumberland.nsw.gov.au/volunteer.</p> |

| VOLUNTEER DETAILS | |
|---|---|
| Official Name | |
| Preferred Name | |
| Email | |
| Address | |
| Postcode | |
| Mobile | |
| Home Phone | |
| Do you identify as#: | <input type="checkbox"/> A person with disability <input type="checkbox"/> Aboriginal or Torres Strait Islander <input type="checkbox"/> Over the age of 65 <i>(*This question is optional and will be used for Council demographic purposes only)</i> |
| Are you a current or previous Cumberland City Council employee? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Council is committed to providing an accessible, safe and inclusive workplace for all. To help us identify and support people from diverse groups, please state if you require any support or additional assistance during the volunteer placement process. <div></div> | |
| EMERGENCY CONTACT | |
| Name | |
| Relationship to you | |
| Email | |
| Mobile | |
| Home Phone | |

| WORKING WITH CHILDREN CHECK CLEARANCE AND NATIONAL POLICE CLEARANCE | |
|---|---|
| <p>People who wish to volunteer in certain roles MUST have a Working with Children Check Clearance or a National Police Check. The checks are free for volunteers. Police check is completed by the Volunteer Program Coordinators.</p> <p>Apply here for a Working with Children Check Clearance: www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check</p> | |
| WWCC Clearance Number (Starts with WWC) | |
| Date of Birth (Required for verification of check) | |
| VOLUNTEER POSITIONS | |
| <p>Which Cumberland City Council Volunteer role are you interested in? Tick all relevant boxes.</p> <p><i>NOTE: Roles with (*) require a Working With Children Clearance and (#) require National Police Check.</i></p> | |
|  Administration (3 month placement) | <input type="checkbox"/> Administration Assistant * |
|  Children's Services | <input type="checkbox"/> Child Care Assistant* <input type="checkbox"/> Out Of School Hours Assistant* <input type="checkbox"/> Children Services driver* <input type="checkbox"/> Children Services kitchen hand* |
|  Community Services | <input type="checkbox"/> Activities Assistance Volunteer # <input type="checkbox"/> Centre Based Volunteer # <input type="checkbox"/> Community Events Assistant# |



Seniors & Disability

- ☐ Centre Based Meal Program Volunteer #
- ☐ Delivery Assistant #
- ☐ Delivery Driver #
- ☐ Driver - Transport #
- ☐ Home Visit Volunteer #
- ☐ Kitchen Hand #
- ☐ Lifestyle & Leisure Links Program Volunteer #
- ☐ Outings Assistant #
- ☐ Shopping Assistant #
- ☐ Transport Assistant #
- ☐ In-Centre Activity Assistant Volunteer #
- ☐ General Assistant Volunteer #



Library Services

- ☐ Computer Tutor
- ☐ English Conversation Tutor
- ☐ Justice of the Peace (JP)
- ☐ Reading Buddies Assistant*



Parks and Environment

- ☐ Bush Care Volunteer
- ☐ Central Gardens Zoo Volunteer



Other Roles

- ☐ Other (please specify)

VOLUNTEERING AT CUMBERLAND CITY COUNCIL

Why do you want to volunteer with Cumberland City Council?

What special skills or experience do you bring to the Cumberland City Council Volunteer Program?
(Attach a copy of your resume if applicable)

What skills or experience would you like to develop through the Volunteer Program?

What languages do you speak, read and write (and how well)?

Where did you hear about us?