



Cumberland Community Grants Program

INVITING A CUMBERLAND CITY COUNCIL OFFICIAL TO AN EVENT

This document outlines how to request a Council official (Mayor or Councillor/s) to attend an activity or event funded by Cumberland Council's Community Grants Program. A minimum of 6 weeks' notice prior to the event is required.

Note: This is a fillable PDF – you can save the text you type into the form.

The following information is required:

Name of organisation: _____

Date of event/activity: _____ Time of event/activity _____

Specific time Council official is required: _____

Location: _____

Will designated parking be available? _____

Year funding received for this project: _____

Project title and short description: _____

Contact person: _____

Phone number: _____

Email: _____

Who would you like to attend your event/activity?

- ☐ Mayor
- ☐ Councillor/s – Name/s and Ward: _____

What would you like the Council official to do?

- ☐ Deliver a speech
- ☐ Present certificates/gifts
- ☐ Meet and greet participants
- ☐ Other, please give detail: _____

Please list all VIPs that will be attending: (include name and position)

Email this completed form to council@cumberland.nsw.gov.au

For more information contact Cumberland City Council's Grants Officer on 02 8757 9000.