

DA Checklist

Major Development

To be attached to relevant application form

Please refer to the checklist matrix and the 'Application Guide for Lodgement' to ensure that all relevant documentation is provided. Council's Development Enquiry Officer will review your Development Application documentation to ensure your application is complete. Incomplete applications will not be accepted.

Legend: ● Always required ○ Required in certain circumstances

Applicant (please tick)	Plans & Reports	Boarding Houses	Child Care Facility	Commercial – New, Alterations & Additions	Demolition (included)	Industrial – New, Alterations & Additions	Multi Dwelling Housing	Mixed Use/Shop top Housing	Place of Public Worship	Residential Flat Buildings	Subdivision of Land	Other Major Development	OFFICE USE – Dev Enquiry Officer
		Are all documents/files named as per Council's naming convention	●	●	●	●	●	●	●	●	●	●	
Quantity Surveyors (QS) Report	●	●	●	●	●	●	●	●	●	●	○	●	
Statement of Environmental Effects	●	●	●	●	●	●	●	●	●	●	●	●	
Survey Plan	●	●	●	●	●	●	●	●	●	●	●	●	
Notification Plan	●	●	●	○	●	●	●	●	●	●	○	●	
Erosion and Sediment Control Plan	●	●	●	●	●	●	●	●	●	●	○	●	
Waste Management Plan	●	●	●	●	●	●	●	●	●	●	○	●	
Site Plan	●	●	●	●	●	●	●	●	●	●	○	●	
Site Analysis Plan	●	●	○		○	●	●	●	●	●	○	●	
Demolition Plan	○	○	○	●	○	○	○	○	○	○	○	○	
Floor Plans	●	●	●		●	●	●	●	●	●		●	
Elevation Plans	●	●	●		●	●	●	●	●	●		●	
Section Plans	●	●	●		●	●	●	●	●	●		●	
Shadow Diagrams – Plan form	●	●	○		○	●	●	●	●	●		○	
Shadow Diagrams – Elevational	○	○	○		○	○	○	○	○	○		○	
Streetscape Elevations	●	●	○		○	●	●	●	●	●		○	
BASIX Certificate	○						●	●		●		○	
Landscape Plans	●	●	○		○	●	●	●	●	●	○	○	
Detailed Stormwater/On-site Detention (OSD) Plans	○	○	○		○	●	●	●	●	●	○	●	
Stormwater & OSD Drawing Submission Checklist	○	○	○		○	●	●	●	●	●	○	●	
OSD Calculation Sheet	○	○	○		○	●	●	●	●	●	○	●	
Schedule of External Colours & Finishes	●	●	●		●	●	●	●	●	●		○	
Street Numbering Plan or Schedule			○		○	●	○			●	●	○	
Photographic Record	○	○	○	●	○	○	○	○	○	○	○	●	
Subdivision Plan			○		○	○	○			○	●	○	
Environmental Impact Statement	○	○	○	○	○	○	○	○	○	○	○	○	

Applicant (please tick)	Plans & Reports	Boarding Houses	Child Care Facility	Commercial – New, Alterations & Additions	Demolition (included)	Industrial – New, Alterations & Additions	Multi Dwelling Housing	Mixed Use/Shop top Housing	Place of Public Worship	Residential Flat Buildings	Subdivision of Land	Other Major Development	OFFICE USE – Dev Enquiry Officer
		Contamination Reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Arborist Report/Pre-DA lodgement advice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Assessment of Significance/Species Impact Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Archaeological Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geotechnical Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site Isolation Documentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flood Level Advice/Flood Study/Electronic Flood Model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Acoustic Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Acid Sulfate Soil Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
View Corridor Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Traffic and Parking Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mechanical Ventilation details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bushfire Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engineering Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Access Report	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social Impact Comment/Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Adaptable Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Architectural Model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Photomontages or 3D perspectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flood Evacuation Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SEPP 64 Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SEPP 65 Documentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
NCC (formally known as BCA) Fire Safety Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
NCC (formally known as BCA) Upgrade/Fire Safety Measures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wind Tunnel Testing Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Plan of Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Evacuation Plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Salinity Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Odour Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
*As per Application Guide for Lodgement – Section 1.7 Electronic Submission Requirements													Initial DEO

Pre-Lodgement Advice

	Yes	No
Has Pre-Lodgement advice been sought from Council?	<input type="checkbox"/>	<input type="checkbox"/>
Has design excellence panel advice been sought?	<input type="checkbox"/>	<input type="checkbox"/>
If 'yes', please attach the advice to this application form.		
Has a Design Excellence Certificate been issued?	<input type="checkbox"/>	<input type="checkbox"/>
If 'yes', please attach a copy of the certificate to this application form.		

Design Excellence Panel Requirements

If your development is:

	Yes	No
a) Subject to LEP Design Excellence Provisions?	<input type="checkbox"/>	<input type="checkbox"/>
b) Greater than 25m in height?	<input type="checkbox"/>	<input type="checkbox"/>
c) Voluntarily referred for advice?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, to any of the above, please refer to the **Checklist - Design Excellence Panel** for all documentation that is required to be provided. Please refer to Council's Fees and Charges for fees relating to the Design Excellence Panel.

Declaration

I have provided all the relevant documentation as outlined above.

Applicant name:	<input style="width: 100%;" type="text"/>		
Applicant signature:	<input style="width: 95%;" type="text"/>	Date:	<input style="width: 95%;" type="text"/>