Send Development and Building application to Council's email council@cumberland.nsw.gov.au

- The applications shall contain all the information required for the particular development as per Council’s Development Checklists available on the Council website.
- The email is to contain the subject as ‘Application Lodgement of the proposed development at (property address)’.
- Separate emails titled Email 1, Email 2 etc. shall be sent if the attached information is too large to fit within one email.

The application shall be received by Council’s Records Management Team and an acknowledgement email shall be sent to the customers that the email/s have been received by Council.

The application shall be reviewed by Council’s Development Enquiry Officers’ (Duty Officers’) for thoroughness.

If the application is acceptable for lodgement, the applicant/s shall be advised to pay the relevant application fees.

If the application is acceptable for lodgement, Council will be issuing the applicant via e-mail, an invoice of the monies that need to be paid for the application. The monies need to be paid to Council within 48 hours for the application to be properly lodged and for assessment to begin.

If the application is not acceptable for lodgement, the Officers’ will make contact with the applicants via phone or by email to detail the documents/information required for lodgement.

Should there be any enquiries regarding the above process, Council can be contacted on 8757 9000 during operating hours.