



### OFFICE USE ONLY

Application No:	<input type="text"/>	CCO:	<input type="text"/>
Fees paid:	\$ <input type="text"/>	Receipt no:	<input type="text"/>
		Receipt date:	<input type="text"/>

### LODGEMENT & PAYMENT OF APPLICATION

**Your application will NOT be processed until FULL payment has been received.**

**Council:** Monday-Friday, 8:00am-4:30pm – **Payment by Cash, Cheque or Card**  
**Auburn Service Centre** - 1 Susan Street, Auburn NSW 2144  
**Merrylands Service Centre** - 16 Memorial Avenue, Merrylands NSW 2160

**Mail:** The General Manager, Cumberland City Council, PO Box 42, Merrylands NSW 2160  
**Payment by cheque ONLY - payable to Cumberland City Council**

**Email:** [council@cumberland.nsw.gov.au](mailto:council@cumberland.nsw.gov.au) once application is lodged, an email will be sent out with invoice for payment

### Fees and Charges

- A fee of \$12.00 (per permit) is payable for each eligible permit with the application in accordance with Council's approved Fees and Charges for the Financial Year 2023/2024

### Application Type

<input type="checkbox"/>	New Permit (moved to area/first time application)	<input type="checkbox"/>	Renewal Permit (same car as last year)
<input type="checkbox"/>	Replacement (New car replacing current permit)		

### Applicant details

Applicant name(s):	<input type="text"/>			
Contact number(s):	<input type="text"/>			
Contact email:	<input type="text"/>			
Address:	Unit no:	<input type="text"/>	House no:	<input type="text"/>
	Street:	<input type="text"/>		
	Suburb:	<input type="text"/>	Postcode:	<input type="text"/>

### Vehicle Details

	Vehicle Registration No.	Existing Permit No.
Vehicle 1:	<input type="text"/>	<input type="text"/>
Vehicle 2:	<input type="text"/>	<input type="text"/>
No. of off-street parking spaces within your property (e.g. garage, carport):	<input type="text"/>	Total number of vehicles owned: <input type="text"/>

**Supporting Documents**

The following documents must be attached, one from each Section A & B below:

**A) Proof of Residency:**

- Current NSW Driver’s Licence
- Current Lease Agreement
- Current Rates Notices
- Utility bill (electricity/gas/phone etc)

**B) Vehicle Registration:**

- Current NSW Registration Certification for each nominated vehicle (with the applicant’s name and current address)

OR

- Company Vehicle (Statement on company letterhead signed by an appropriate officer of the company confirming private use of the vehicle and is garaged at the premises address nominated on this application form)

**Declaration**

I declare that I am a resident at the address nominated on this application form and the above information is true and correct. I accept all Conditions of Operation under Cumberland City Council’s Resident Parking Scheme. I understand that the misuse of permits may result in permits being withdrawn and cancelled.

Signature:

Date:

**Privacy**

PRIVACY NOTE: Council will collect and hold the personal information contained in this application for the purpose of processing the application. The intended recipients of the personal information are officers within Council. The supply of personal information by you is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your application.

You may make an application for access or amendments to your personal information held by Council under the *Privacy and Personal Information Act 1998 (PPIP Act)* or the *Government Information (Public Access) Act 2009 (GIPA Act)*. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIP Act.

Information provided to Council in correspondence, submissions or requests, including your personal information, may be made publicly available, include on Council’s Website, under the GIPA Act. Please notify us if you object to the disclosure of your personal information

## CONDITIONS OF OPERATION

- To be eligible to participate in the Resident Parking Scheme (RPS), the applicant must be a resident within the Cumberland City Council Parking Scheme area
- Parking permits are not available for boats, caravans, buses, trucks and/or vehicles greater than 4.5 tonnes GVM
- A parking permit is only valid until the expiry date shown on the permit or by the date otherwise indicated by Council
- A new application must be submitted with the relevant documentation by the resident prior to the expiry date displayed on the permit as renewal permits will not be automatically issued
- Resident parking permits are not transferable and are only valid if affixed to the vehicle displaying the same vehicle registration number as shown on the parking permit
- Cumberland City Council parking permits are only valid within the nominated Cumberland City Council Resident Parking Scheme areas
- Vehicles displaying valid parking permits are exempt from time limits and parking charges only in location signposted as 'PERMIT HOLDERS EXCEPTED (AREA IDENTIFIER)' or 'AUTHORISED RESIDENTS VEHICLES EXCEPTED (AREA IDENTIFIER)
- Parking permits DO NOT provide exemptions from limits and parking fees in locations that are not part of the nominated RPS area or from other restrictions including, but not limited to, 'NO STOPPING', 'NO PARKING', 'LOADING ZONE', 'TRUCK ZONE', 'WORKS ZONE', 'BUS ZONE', 'BUS LANES', or 'CLEARWAY'
- Parking permits are only valid for parking in accordance with Australian Road Rules
- Damaging, amending, copying and misuse of parking permits is an offence
- Permit holders are strictly prohibited from selling, leasing, transferring or assigning any parking permits to any party for any use not permitted under these guidelines
- If the parking permit holder disposes of the vehicle to which the permit applies, and/or changes their residential address, the permit holder is responsible for removal of the permit and its return to Council (for cancellation)
- Incorrect use of the parking permit is an offence and may result in fines or cancellation of the permit
- Parking permits can be cancelled and withdrawn at the discretion of Council
- Maximum of 2 parking permits will be issued to any address within the RPS area
- Parking permits are not available for visitors, retailers or business owners
- Parking permits are not available for residents of new higher density residential developments constructed after the introduction of the Residential Parking Scheme.

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### Cumberland City Council

16 Memorial Avenue, PO Box 42, Merrylands NSW 2160.

T 8757 9000 W [cumberland.nsw.gov.au](http://cumberland.nsw.gov.au) E [council@cumberland.nsw.gov.au](mailto:council@cumberland.nsw.gov.au)