# Temporary Food Premises Registration

**Section 100 of the Food Act 2003**

## LODGEMENT OF APPLICATION

This form must be submitted at least 14 days prior to commencing trade.

**Council:**  
Auburn Service Centre - 1 Susan Street, Auburn NSW 2144  
Merrylands Service Centre - 16 Memorial Avenue, Merrylands NSW 2160

**Mail:**  
The General Manager, Cumberland City Council, PO Box 42, Merrylands NSW 2160

**Email:**  
council@cumberland.nsw.gov.au

## Risk Type

- Low risk – Whole fruit/veg/eggs, low risk packaged jams/sauces, bread, confectionary, etc.
- Medium/High risk – Cooking/reheating, ready to eat meals, sushi, burgers, hot/cold displays, multi-step food processing

## Business Details

**Trading Name:**

**Business Owner Name:**

^Note: This must be an individual’s name (sole trader) OR a corporation name (e.g. XYZ Pty Ltd). If the business Is a trust, you must provide the trustee name

**Business ABN:**

^^Note: If the business is a trust, you must provide the trustee name/ABN as well

**Contact Person:**

**Contact Phone:**  
Mobile:

**Email:**

## Address for service of correspondence (including Notices and Letters)

**Business Owner Name:**

**Address:**  
Unit no:  
House no:  
Street:  
Suburb:  
Postcode:

^Note: This must be an individual’s name (sole trader) OR a corporation name (e.g. XYZ Pty Ltd)
## Food Preparation Details
List the type of foods to be prepared/sold at the temporary food premises:

<table>
<thead>
<tr>
<th>Food Type</th>
<th>Description</th>
<th>Quantity</th>
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Outline the set-up of the temporary food premises, including details of the following:

- Hand washing facility
- Cold Storage
- Cleaning/sanitising equipment
- Cold and hot display
- Floor, walls and roof in food handling areas
- Food prep benches/space

Detailed guidance on food stall set up requirements can be found in Council’s ‘Guide for the Design and Operation of a Temporary Food Premises (stall)’ and the NSW Food Authority’s ‘Guidelines for Food Businesses a Temporary Events’

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<th>Facility</th>
<th>Details</th>
<th>Quantity</th>
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Is food for sale prepared/manufactured at a residential premises?  
☐ Yes  ☐ No  
If yes, provide address of residential premises:

^Note: Planning consent is required for use of a residence as part of a food business. Please attach details to this application of the relevant planning consent obtained for use of the residential premises for this purpose.

What is the first event in Cumberland LGA that you will be trading at?

<table>
<thead>
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<th>Event Name</th>
<th>Date</th>
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### Food Transport Arrangements
How will food be transported to the site?

- [ ] Car  
- [ ] Van  
- [ ] Refrigerated Van  
- [ ] Other:  

What is the approximate travel time to site?

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**Owner:** Works and Infrastructure – Regulatory and Technical  
**Last revised:** 24/04/2020
### Food Safety Supervisor

A Food Safety Supervisor (FSS) is required if you process and sell food that is:

- Ready-to-eat; and
- Potentially hazardous (i.e. needs temperature control); and
- NOT sold or serve in the supplier’s original packaging

A copy of the FSS certificate must be available at the temporary food premises when in operation

Does your business require a FSS?  
- [ ] Yes  
- [ ] No

Have you attached a copy of the FSS certificate to this application?  
- [ ] Yes  
- [ ] N/A

### Declaration

I declare the following:

- All relevant sections of the form have been completed
- A copy of the Food Safety Supervisor (FSS) certificate is attached (if applicable)
- A copy of the planning consent for use of home residence for a food business is attached (if applicable)

By signing this application, you certify that the above information and the information on any attachments, to the best of your knowledge, is true and correct.

Business Owner’s Signature:  

Date:

### Privacy and Personal Information Protection Notice

**Purpose of Collection**
To register mobile food vending vehicle food business in the Council area. To contact the business as needed, to provide or request information.

**Intended Recipients**
Council staff and approved contractors of Cumberland City Council.

**Supply**
Mandatory. A mobile food vending application is required for the regulation of mobile food vending vehicles. A food business must register as per legislation.

**Access/Correction**
Contact Cumberland City Council Customer Experience Team to access or correct his information.

**Storage**
Cumberland City Council – 16 Memorial Avenue, Merrylands NSW 2160.